### CONTRACT/CERTIFICATE CHECKLIST AND APPROVAL

1. **Is this a STANDARD HOLE In One with a max liability ≤ $50,000?**
   - [ ] YES [ ] NO

   **Is this a STANDARD Direct Mail Form 35 or 44 with a max liability ≤ $30,000?**
   - (No Approval Needed on These Cases ONLY)
   - [ ] YES [ ] NO

   **Is this a FISHING contract? (Approval required by fishing department)**
   - Fishing Department Approval: ___________________________ Date: __________

   **Is this an INTERNET contract? (Approval required by John Bandy and Tony Ebert)**
   - John Bandy Approval: ___________________________ Date: __________
   - Tony Ebert Approval: ___________________________ Date: __________

   **Is this an ATHLETIC INCENTIVE contract? (Approval required by Chris Hamman)**
   - Chris Hamman Approval: ___________________________ Date: __________

2. **SECURITY APPROVAL:**
   - Security Needed: ___________________________
   - Special Considerations: ___________________________
   - Security Approval: ___________________________ Date: __________

3. **PRICING:**
   - [ ] Standard Pricing
   - [ ] Rater (Attached)
   - [ ] Quote (Attached)

4. **OTHER CHARGES INCLUDED:**
   - [ ] ITS
   - [ ] Scratch Cards
   - [ ] Money Bags
   - [ ] Software
   - [ ] Observer
   - [ ] Tee Sign
   - [ ] Vault Deposit
   - [ ] Vault Rental

5. **CONTRACT REVIEW:**
   - **Is this a Standard Form with No Modifications?**
     - [ ] YES [ ] NO
     - Modified terms found on pages (or paragraphs):

     Modification Approval: ____________________________

6. **UNDERWRITING AND ACCEPTANCE IF $110,000 OR ABOVE:**
   - (Approval required by Bob Hamman, Sheila Murphy or Chris Hamman)

   **CONTRACT/CERTIFICATE COMPLETE AND ACCEPTED:** ____________________________
   - (To be completed by Security and/or Underwriting.)

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This form must be completed & approved before contract is sent to client.

Exhibit 3

Revised November 9, 2000 – BLS

SCA 000158

CL Ex 11